

**AMADOR COUNTY BOARD OF SUPERVISORS**  
**COUNTY ADMINISTRATION CENTER**  
**BOARD OF SUPERVISORS CHAMBERS**  
810 Court Street  
Jackson, CA 95642

**Please Note: All Board of Supervisors meetings are tape-recorded.**

**REGULAR MEETING AGENDA**

**DATE:** Tuesday, July 09, 2019  
**TIME:** 9:00 AM  
**LOCATION:** COUNTY ADMINISTRATION CENTER  
BOARD OF SUPERVISORS CHAMBERS  
810 Court Street  
Jackson, CA 95642

**CLOSED SESSION \*\*8:30 A.M.\*\*** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

**1. CONFERENCE WITH LABOR NEGOTIATORS:** Pursuant to Government Code Section 54957.6.

- 1.a. County Negotiators: Greg Gillott, County Counsel, Chuck Iley, County Administrative Officer, Judy Dias, Human Resource Director and Gregory Ramirez, IEDA. Employee Organization: All Units  
Suggested Action: Discussion and possible action.

**2. CONFERENCE WITH COUNTY COUNSEL: INITIATION OF LITIGATION - {GOVERNMENT CODE 54956.9(D) (4)}**

- 2.a. Buena Vista Rancheria  
Suggested Action: Discussion and possible action relative to the initiation of litigation.  
{Government Code 54956.9 (d)(4)}

**3. CONFIDENTIAL MINUTES:**

- 3.a. Confidential Minutes: Review and possible approval of the June 25, 2019 Confidential Minutes.  
Suggested Action: Approval

**REGULAR SESSION \*\*9:00 A.M.\*\***

**PLEDGE OF ALLEGIANCE:**

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador County Board of Supervisors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a three (3) minute limit per person.

**APPROVAL OF AGENDA:** Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

**APPROVAL OF ITEMS ON THE CONSENT AGENDA:** Items listed on the consent agenda (#8) are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

#### **4. REGULAR AGENDA:**

- 4.a. Presentation by the Amador Water Agency on the occasion of their 60th Anniversary; and Adoption of a Resolution to Commemorate this Event  
Suggested Action: Adopt the Resolution  
[AWA 60th Anniversary slide show.pdf](#)  
[AWA Resolution.doc](#)
- 4.b. Code Enforcement: Discussion and possible action relative to the status of direction given at an Administrative Abatement Hearing originally held on December 18, 2018 specific to abatement of junk and non-motorized recreational trailer violations existing on APN 031-03-002 in Pioneer California. The subject property is located at 15790 Schaefer Ranch Rd., Pioneer, CA 95666  
Suggested Action: Pleasure of the Board  
[Schaefer case BOS July 9 2019.pdf](#)
- 4.c. General Services Administration: Update on Drytown Cemetery  
Suggested Action: Direction to staff as to whether or not to allocate resources to address weed abatement and weather related damage at the Drytown Cemetery and/or whether the current fee schedule for the Drytown Cemetery should be updated.  
[Drytown Cemetery Memo 06.25.19.pdf](#)  
[Resolution 05-304 Drytown Cemetery\\_20190617130003.pdf](#)  
[Fully Executed Drytown Cemetery Agreement.pdf](#)  
[Ione Service and Price List 6-1-2016.pdf](#)  
[Pine Grove Cemetery Price.pdf](#)
- 4.d. General Services Administration: Projects Update - January 2019 through the end of June 2019  
Suggested Action: Discussion and possible action and provide next report in January of 2020.  
[Projects and Facilities Progress Report Jan 2019 thru June 2019 6.28.19.pdf](#)  
[Projects Update Memo 7.1.19.pdf](#)
- 4.e. Minutes: Review and possible approval of the June 25, 2019 Board of Supervisor Meeting Minutes.  
Suggested Action: Approval  
[June 25, 2019\\_DRAFT\\_Minutes \(1\).docx](#)

#### **5. PUBLIC HEARING: \*\*10:30 A.M.\*\***

- 5.a. Planning Department - (Continued from March 26, 2019) Discussion and possible action concerning an appeal of the Planning Commission's determination that the use of the appellants' property is commercial in nature and violates County Code Section 19.24.040, (permitted uses in the Residential Estates zoning district). The subject property is located at 17042 Robinson Road in Sutter Creek, CA (APN 042-080-015).  
Suggested Action: Following the public hearing, the Board may:
1. Deny the appeal and uphold the Planning Commission's interpretation that the appellants' use of the property is commercial in nature and violates County Code Section 19.24.040, Residential Estates permitted uses, and the commercial use must cease.
  2. Grant the appellants' additional time to comply with County Code Section 19.24.040, Residential Estates permitted uses.

[Staff Report\\_BOS.07-09-19.Cramer.doc](#)  
[Staff Report\\_BOS.03-26-19.Cramer.doc](#)  
[Cramer\\_PC Appeal Request.pdf](#)  
[BOS Minutes.3-26-19.pdf](#)  
[PC minutes excerpt.02-12-19.pdf](#)  
[PC packet excerpt.02-12-19.pdf](#)

**6. CONSENT AGENDA:** Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

- 6.a. Amador County Office of Education Tax and Revenue Anticipation  
Suggested Action: Approval - Notify Amador COE that Amador County will not authorize the issuance of the TRANS of Amador COE within the 45 day Period, which will allow ACOE to issue TRANS on their own behalf.  
[ACOE\\_TRANS.pdf](#)
- 6.b. Board of Supervisors: Resolution declaring a Local State of Emergency in Amador County due to Pervasive Tree Mortality. (Original resolution adopted on February 23, 2016 and updated on September 13, 2016, February 28, 2017 and January 9, 2018.)  
Suggested Action: Approve Resolution  
[Resolution Tree Mortality 070919.docx](#)
- 6.c. Building Department: Resolution Authorizing Recordation of Agreement to construct a Limited Density Owner-Built Rural Dwelling / LD01028-Roulet  
Suggested Action: Adopt the Resolution and authorize the Chairperson to sign the Agreement.  
[LD01029.Agree.Notarized-Roulet.pdf](#)  
[LD01029.APN Map-Roulet.pdf](#)  
[Resolution-Roulet.docx](#)
- 6.d. General Services Administration: Resolution Declaring Personal Property as Surplus  
Suggested Action: 1) Declare all property listed on Attachment A as surplus property and; 2) Authorize the sale of surplus property in accordance with Government Code Section 25504 at public auction utilizing Public Surplus and; 3) Authorize the disposal of any remaining surplus property having no value as deemed by the Purchasing Agent and; 4) Approve the attached resolution.  
[FY 18-19 Surplus Property Summary Memo 6.14.19.pdf](#)

[FY 18-19 Surplus List.xlsx](#)  
[Surplus Property Legal Ad .pdf](#)  
[Resolution Surplus Property.pdf](#)

- 6.e. Assessor: Agreement for Service of Special Counsel, for Leask/Howard/Unmin / Specialty Granules Properties  
Suggested Action: Approve  
[2019 Amador County Fee Agreement.pdf](#)
- 6.f. General Services Administration: Community Hangar License Agreement (Hangar E-5)  
Suggested Action: Approve the Agreement and authorize the Chairman to sign the Hangar License Agreement  
[Hangar License Agreement E-5 Memo 6.18.19.pdf](#)  
[John Babb Hangar License Agreement 6.18.19.pdf](#)
- 6.g. Sheriff's Office: Maintenance Agreement renewal with Delta Wireless for maintenance coverage 07/01/19-06/30/20.  
Suggested Action: Approval of Contract  
[Delta.pdf](#)
- 6.h. Sheriff's Office: Agreement with Calaveras County Jail and Nevada County Jail for the confinement of Amador County inmates.  
Suggested Action: Approval of Contract  
[Nevada.pdf](#)  
[Calaveras.pdf](#)
- 6.i. General Services Administration: Canon Copiers  
Suggested Action: 1) Dispense with the formal RFP procedure and; 2) Approve the outright purchase of nineteen (19) copiers listed on Exhibit B in an amount of \$84,127.25 and; 3) Authorize the Budget Director to decrease affected department's expenditure line items in the Final Budget by the amount shown in Exhibit B (lease payments) and; 4) Increase the Support Services (7820) line item (52251 copier pool) for fiscal year 19/20 budget to pay for copiers listed on Exhibit B and; 4) Approve the General Services Director to sign leases for nine (9) copiers and the maintenance contract for a total of Twenty-Eight (28) copiers (multifunctional devices-MFD's) with Ray Morgan Company.  
[Ray Morgan Copiers Memo 6.28.19.pdf](#)  
[Attachments 1-12 7.1.19.pdf](#)  
[Exhibit A Master Assessment 7.1.19.pdf](#)  
[Exhibit B Copier Lease-Purchase Anaylsis 6.28.19 \(2\).pdf](#)  
[Ray Morgan Services Agreement 7.1.19.pdf](#)
- 6.j. General Services Administration: Nexus First Contract Amendment  
Suggested Action: 1) Approve the First Amendment with Nexus Youth & Family Services for Aggression Replacement Therapy (ART) and 180 You Turn program services to assist within Amador County for an additional year at the same annual budget and scope of work.  
[Nexus First Amendment Memo 7.1.19.pdf](#)  
[Memo from Probation 6.27.19.pdf](#)  
[Nexus Contract 8.1.18.pdf](#)  
[Letter from Nexus 6.27.19.pdf](#)  
[Nexus First Amendment RFP 18-11 7.1.19.pdf](#)

- 6.k. General Services Administration: Award of RFP 19-01 Conversion of Paper Documents to Electronic to Secureone Outsource Solutions for the Assessor, in an amount not to exceed \$27,588.00 for the approximate 24,000 files  
Suggested Action: Authorize the GSA Director, Assessor and County Counsel to negotiate final terms and conditions and develop a contract based upon the Sample Contract and Secureone Outsource Solutions proposal dated March 5, 2019 and; Approve the Board Chairman to sign said contract for the Assessor's conversion of paper documents to electronic contingent upon agreeable terms and conditions with Secureone Outsource Solutions.  
[RFP 19-01 MEMO Conversion of Documents to Electronic for Assessors Office 6.18.19.pdf](#)  
[RFP 19-01 Bid Receipt Log 3.7.19.pdf](#)  
[Exhibit A Sample Agreement 6.19.19.pdf](#)  
[19-01 Final Eval Sheet Weighted 20pt scale 6.1.19.xlsx](#)  
[SecureOne Outsource Solutions Inc 1.pdf](#)  
[SecureOne Outsource Solutions Inc 2.pdf](#)  
[SecureOne Outsource Solutions Inc 3.pdf](#)
- 6.l. Human Resources: Side Letters between the County of Amador and SEIU Local 1021 - Contract Extension, expenses related to dress requirements for SEIU members in the Sheriff's office and Probation Offices, and an addition of one class to classes eligible for automatic progression.  
Suggested Action: Approve and sign the attached side letters of agreement between the County of Amador and SEIU Local 1021.  
[SEIU Side letter \(1\).pdf](#)  
[SEIU Side Letter \(2\).pdf](#)  
[SEIU Side Letter \(3\).pdf](#)  
[SEIU extension memo.pdf](#)
- 6.m. Human Resources: Establish the series of Community Development Technician and reclassify current employees into these classifications.  
Suggested Action: Establish the series of Community Development Technician I, II and Senior at the following ranges:  
Community Development Technician I - Range 1723, salary \$21.81-26.51/hr.  
Community Development Technician II - Range 1941, salary \$23.99-29.16/hr.  
Community Development Sr. Technician - Range 2179, salary \$26.37-32.05/hr.
- and reclassify current employees, J. Riley, E. Williams and J. Dunklee, to these existing classifications retroactive to July 1st, 2019.
- [CD Tech Memo.pdf](#)  
[Community Dev Senior Tech DRAFT.docx](#)  
[Community Development Tech I DRAFT.docx](#)  
[Community Development Tech II DRAFT.docx](#)

**ADJOURNMENT: UNTIL TUESDAY, JULY 23, 2019 AT 9:00 A.M. (CLOSED SESSION BEGINS AT 8:30 A.M.)**

**Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting.**

Public hearing items will commence no sooner than the times listed on the agenda. Closed Session agenda items may be heard before or after scheduled public hearings, dependent upon progression of the agenda.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Supervisors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.