ANIMAL CONTROL OFFICER II

DEFINITION

Under general supervision, to enforce County ordinances and State law governing the licensing, adoption, impounding, and euthanasia of animals; to collect and transport animals to the animal shelter; to care for and feed animals maintained at the County shelter; to clean and maintain shelter facilities; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is the journey level in the Animal Control Officer class series. Incumbents perform the full range of animal control enforcement activities and are required to have completed Peace Officer Standards and Training PC 832 training and Range Weapons training.

REPORTS TO

Animal Control Director, Animal Control Officer III.

CLASSIFICATIONS DIRECTLY SUPERVISED

None.

EXAMPLES OF DUTIES

Patrols County areas in a radio-dispatched vehicle to investigate, locate, capture, and impound domestic animals; responds to calls and complaints from the public concerning stray, nuisance, dangerous, injured, or dead animals on County maintained roads; makes complete investigations of animal bites and quarantines animals as necessary; explains animal control ordinances and policies to the public and concerned parties; issues licenses; issues warning notices and citations to ordinance violators; maintains records of animal impounding, licenses issued, and license fees collected; feeds and cares for animals impounded at the animal shelter; euthanizes animals in the prescribed manner; cleans and maintains shelter facilities; enters and retrieves information on a computer; completes paperwork for dog licenses, impounded, adopted, and redeemed animals; works with other law enforcement agencies to enforce animal control laws; may transport and use various firearms; documents cases for prosecution of animal abuse and noncompliance; may testify in court or administrative hearings; may transport, monitor and direct Amador County Inmates while performing duties at the Animal Shelter; May provide training and direction to Animal Control Officer I positions.
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TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; sufficient manual dexterity and eye-hand coordination to operate special animal handling equipment; sufficient stamina to exert extra physical effort to restrain animals for a substantial period of time; ability to climb, stoop, crouch and kneel; lift and move object weighing up to 100 pounds without assistance; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is performed in office, outdoor, driving and animal shelter environments; work is performed in varying temperatures; exposure to animals with rabies and other diseases; exposure to dust, chemicals, and gases; continuous contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of:

- County and State ordinances and laws relating to the licensing, quarantine, impounding, humane care and treatment of domestic and wild animals.
- Care and feeding of various breeds of dogs and cats, other domestic and wild animals.
- Common disease of animals, care and their symptoms.
- Basic methods of animal collection and restraint.
- General law enforcement functions and procedures.
- Safe and efficient handling of large and small animals.
- Characteristics of animal behavior.
- Computers and software applications related to animal control work.

Ability to:

- Perform a wide variety of animal control and enforcement functions.
- Use firearms with safety and accuracy.
- Carry out oral and written directions.
- Drive a light truck safely while towing a stock trailer and in accordance with traffic laws.
- Care for animals in the shelter including sick and injured animals.
- Read, interpret, and enforce animal control laws, ordinances, and regulations.
- Exercise good judgment in handling potentially hostile individuals and situations.
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- Deal tactfully and courteously with the public when providing information and carrying out enforcement activities.
- Establish and maintain cooperative working relationships with the public, staff, and other governmental agencies.
- Perform General Office Duties.

**Training and Experience:** Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

At least (1) year of experience comparable to an Animal Control Officer I with Amador County.

**Special Requirements:** Possession of a valid 832 (Arrest, Search and Seizure) Peace Officer Standards and Training Certificate.

Possession of a valid 832 (Firearms) Range Weapon Training.

Possession of a valid California Driver's license issued by the California Department of Motor Vehicles.